



जवाहरलाल नेहरू कालेज ऑफ टेकनालॉजी

JAWAHARLAL NEHRU COLLEGE OF TECHNOLOGY, REWA (M.P.)

ए.आई.सी.टी.ई. नई दिल्ली, तकनीकी शिक्षा संचालनालय भोपाल से मान्यता प्राप्त एवं आर.जी.पी.व्ही. भोपाल से सम्बद्ध
Approved By AICTE New Delhi, Director of Technical Bhopal & Affiliated to RGPV Bhopal

Ref. No.

Date

Procedure for placement

1. The Placement Office sends invitations to companies/organizations along with relevant information.
2. Company/ Organization fills in a JAF (Job Announcement Form) containing details of the job offer (pay package, place of posting, allowances and other bonuses) using their official mail address. JAFs can also be sent either by post or email to Placement Cell/ Office.
3. If the company/ organization wish to conduct a Pre-Placement Talk (PPT) they can send a request along with the preferred dates.
4. The JAF is made available online to the students, along with any other information furnished by company organization.
5. Placement Office allots dates to companies for campus interviews based on various details given by companies. The company/ organization will confirm the dates with the Placement Office.
6. Interested students show their willingness to appear for the recruitment process of a company by submitting to resume in JNCT Placement office.
7. Companies can view resumes of interested students and shortlist students using Email.
8. Companies come down to the campus on the allotted date/s and conduct tests and/or interviews according to their recruitment process.
9. The company/ organization are required to furnish the final list of students preferably on the date of interview.

Note: The placement office records jobs corresponding to the students selected. Students once placed may not be allowed to appear for other interviews as per the institute placement policy.

* The Job Announcement Form provides the primary basis of communicating the details of the positions offered to the candidates. It is therefore, highly desirable that the Form is completed in all respects and it would be advantageous if it were accompanied by relevant company literature with more details about the company.

**Companies are allotted dates based on the ranking of the job offer. The job offer is ranked based on the following parameters:

- Compensation Package
- Growth Prospects in the job
- Past record of recruitment at JNCT

The data provided by the companies through the Job Announcement Form, company brochures including financial statements, etc. are made available to the students to decide the ranking. Hoping for your kind co-operation for a bright and blooming placement season.

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